

Meeting Minutes for Council Meeting

August 4th 2025 / 7:00 PM / 203 Alley St.

In Attendance:

- Tony Roth
- Merle Myers
- Tasha Pond
- Jon Prien
- Cody Cashman

Guest:

- Bill Martin

City Business

- Tony called meeting to order 7:08PM
- Merle moved a motion to approve previous meeting minutes.
 - Seconded by Jon
 - No discussion
 - Motion Passed
- Sheriff read report
- Cass Rural Water Usage for July 255,530 Gallons
- FEMA Floodplain Ordinance and map update
 - Informing residents of the ordinance
 - If we don't adopt this, we will get no help from federal or state if flooding would occur
 - Cody moved a motion to approve new flood zone ordinance
 - Merle seconded the motion
 - Discussion:
 - We have to hold a special Meeting Sept 18 for going over only the Ordinance- make sure people know it is not about the Dike/Levee. The levee/dike does change if we adopt this ordinance. Our monthly meeting is after this deadline.
 - Due Sept 5, 2025
- Water Pump House- updating is needed with the decision to forego the transition of water service
 - No update on quotes at this time.
 - Controller first
- Summer Block Bash- Tasha working on details
 - Spoke to bar to make it easier for the bar. We will have them place wristbands
 - They want verification that drinks can be carried around the park/bar- told them it was fine but will get verification at meeting
 - This will be fine. Verified with Sheriff
 - Band Generator- United Rental \$327 plus diesel

- Jon will pickup and return
 - Cotton Candy machine \$150- approved
 - Chuck Fox 3-6, donating his time- needs power, set up by food
 - Raffle- need a non profit to sponsor it or we cant complete it, city itself can not host
 - Decided to not do this year
 - Casselton fire will bring few trucks
 - Will contact Arthurs department
 - Sheriff is coming up with a plan
 - Will send advertisement to newspaper with budget of \$75
 - I will send information to them
 - We will put on radio in Casselton as well
 - Close road that runs between park and bar
 - Parking along the road and bar parking
- Curb stops- Tasha will begin this process for the 37 residents in August
 - Thinking of using map provided from Moores Engineering
 - Plan to have an excel sheet with coordinates
- Lead and Copper Rule Sampling needs to be completed between June 1 and Sept. 30 2025
 - 405- Kitchen
 - 225-Kitchen Completed
 - 201-Kitchen Completed
 - 116-Kitchen
 - 210-
- Letter to resident about 3 month behind for payment 1 month to pay up before water is shut off and \$100 fee to start again-Will begin Sept 1, 2025- can make facebook post and type out a letter to send with August invoices
 - Sent out with July's city invoice
- Annual Budget-
 - Made some adjustments
 - Will go over at next meeting (Sept 8), have to inform cass county finance by August 10 of meeting for public to attend.
- Grants:
 - Garrison Grant- 25% of overall cost of project
 - Cost can be in kind work, volunteer and bought materials
 - Wanting park update equipment for older kids
 - Provided estimate for \$38,000 for just the play structure
 - Sand volleyball court
 - Due Sept 2 2025
- Sandra taking over August 1st
 - She was going to contact Marilyn to start when Marilyn has completed July's Invoices
 - \$25/hr
- Spraying for bugs
 - Contact Arthur auditor to see what they have done
 - Can not get in contact with Vector Control

- Want to have bug control for Bash
- Projects/repairs
 - Bar sign by entrance into town- Will speak to bar about as well as Rush as it is there land
 - Speed limit signs- completed
 - 2 signs placed for \$970 + tax
 - Culverts- need qoute
 - Flag for park
 - Tasha will purchase 3x5 off of Amazon
- WSI- went to quarterly reports
 - Was due July 31- will be charged late fee
 - Now know and will have it submitted quarterly

Cody moves to adjourn at 8:12pm

Merle seconded

Next Meeting: Special Ordinance Meeting August 18, 2025 7pm

Monthly Meeting September 8th 2025 7pm

Bills Paid this month

July's Bills Paid

Name	Amount	Date Paid	Payment Type	Invoice #	For
Ottertail	\$47.95	7/7/25	Bill Pay		Picnic Shelter elctricity
Ottertail	\$258.29	7/7/25	Bill Pay		street ligthing electricity
Ottertail	\$280.70	7/7/25	Bill Pay		Pump House elctricity
Ottertail	\$59.80	7/7/25	Bill Pay		Sewer Lift elctricity
Ottertail	\$62.25	7/7/25	Bill Pay		Town Hall/AHB elctricity
Cass Rural Water	\$1,121.20	7/7/25	Bill Pay		4/20-6/2 water usage, 224,240 gallons
City of Casselton Garbage	\$894.50	7/7/25	Bill Pay		June (33) 96 GAL totes, (2) 300 GAL totes, (3) 450 GAL tote
Tasha Pond	\$415.00	7/7/25	Bill Pay		Auditor hours 20.75
Water Smiths	\$458.65	7/7/25	Bill Pay		water leak repair and water/pressure
WSI	\$100.00	7/7/25	Bill Pay		Late payroll submission
ND League	\$248.00	7/7/25	Bill Pay		?
City of Fargo	\$14.00	7/7/25	Bill Pay		June water testing
Kathy Flick	\$570.00	7/7/25	Bill Pay		23.5 hours mowing City mowing, Cemetery 5hours for mowing
Kathy Flick	\$470.00	7/29/25	Bill Pay		20.5 hours to city, 3.5 hours to cemetery mowing
Scott McConnel	\$60.00	7/29/25	Bill Pay		9 hours maintenance, chemical round up & curtail (\$60)
Kathy FLick	\$420.00	7/29/2025	Bill Pay		21 hours city mowing
Farmers Union Insurance	\$110.00	7/29/25	Bill Pay		Property- commercial premium insurance
Farmers Union Insurance	\$117.00	7/29/25	Bill Pay		7/1/25-7/1/2026 Leased Propety Kim Idso

Cass Rural Water	\$1,981.05	7/29/25	Bill Pay		June 2-July 3 376,210 Gallons Invoice
City of Casselton	\$894.50	7/29/2025	Bill Pay	0004522	July Cass Garbage invoice:
Marilyn K	\$175.00	7/29/25	Bill Pay		6 hours Accountant 6/1-7/14
Total	\$8,757.89				